

San Luis Coastal Adult School  
**Parent Participation Cooperative Preschool**  
1500 Lizzie St. H2, San Luis Obispo, CA 93401



## 2020-21 Online Registration Instructions

Thank you for your interest in our three cooperative preschools. The enrollment process for the 2020-21 school year will be completed online at [ParentParticipation.org](http://ParentParticipation.org), and follow San Luis Coastal Unified School District protocol. This process begins with a simple **Online Enrollment Request Form**. If and when enrollment is confirmed, each individual will be emailed instructions, including a link for online payment of a \$75 non-refundable registration fee, and the 2020-21 registration forms. Please see the timeline below for important dates.

**Priority for enrollment will be determined first by the following criteria, and second by timestamp.**

*Regardless of which priority criteria you meet, it's important to submit your Enrollment Request Form as soon as possible, because the timestamp will be a factor.*

1. Returning Cooperative Preschool children (and siblings, if concurrently enrolled in the co-op preschool)
2. Families enrolled in Parent Participation (any time since Fall 2017) **and** living in San Luis Coastal Unified School District (SLCUSD)
3. Families living in SLCUSD
4. Families living outside of SLCUSD enrolled in Parent Participation (any time since Fall 2017)

Criteria 1, 2, and 3: *SLCUSD's Open Enrollment period (for those who meet criteria 1-3) is through the end of March.\**

Criteria 4: *Beginning April 1st\*\*, criteria 4 will be added to open classes or be waitlisted, based on timestamp, with criteria 1-3 always taking priority.*

### **Feb. 7th at Noon**

Open Enrollment begins. The **Online Enrollment Request Form** will be available on our website, [ParentParticipation.org](http://ParentParticipation.org). The Online Enrollment Request Form is the first step in the registration process, but *does not guarantee a spot in a class*. Forms are submitted online and automatically time stamped.

### **Feb. 13th at Noon**

All currently enrolled co-op families (criteria 1) who submit an enrollment request form by this date will retain a spot. If a class has more enrollment requests (of criteria 1-2) than available spots, the class will go to a lottery.

### **Feb. 20th at 9:30**

A lottery will be held at the SLCUSD District Offices in room B3, 1500 Lizzie St., San Luis Obispo (only if a class had more than 16 enrollment requests in criteria 1-2 by Feb. 13th at noon). The lottery is open for the public to attend. Notification of results will be emailed to individuals on the following day.

### **March 2<sup>nd</sup>-27<sup>th</sup>**

Notification via email letting individuals know if they are eligible now or have been placed on a waitlist.

Those who meet eligibility will be emailed the link for payment of the non-refundable \$75 registration fee and a link to our online registration forms. The non-refundable \$75 registration fee is due immediately, paid online.

**All 2020-21 registration forms are due by March 31st**, including fingerprinting receipt and TB screening.

### **\*March 31st**

SLCUSD Open Enrollment period (criteria 1-3) ends.

### **\*\*April 1st and on**

Criteria 4 will be added to open classes, *based on timestamp, with criteria 1-3 always taking priority.*

Links to our online registration forms and the \$75 non-refundable registration deposit will be emailed. The registration fee is due immediately and payable online. Ongoing enrollment continues for all, as space allows. Online Enrollment Request Forms will be collected throughout the year as the first step in the enrollment process for class openings, or to be added to the waitlist.

*Our online registration process is designed to be smooth and straightforward. If you have any questions along the way, please feel free to contact our office at (805) 549-1222, or email [parentparticipation@slcusd.org](mailto:parentparticipation@slcusd.org).*